



Margaret Gould Z-Club Foundation Scholarship

APPLICATION PACKET

Application Guidelines

(Please read carefully as the instructions have been revised.)

Award

The Zonta Club of Hilton Head Island will award college scholarship(s) that may be split among multiple recipients. The scholarship money is sent to the recipient's college or university for the fall semester.

Requirements

Applicants must be:

- An active member of the Z-Club **and**
- A graduating senior with a minimum GPA of 3.0 **and**
- Accepted at a college or university by March 31st, of scholarship year.

Instructions

Applicants must complete and submit all enclosed forms ***electronically, which must be typed (hand written forms will not be accepted)***. It is the **applicants'** responsibility to ensure that all forms are received by the Zonta Club of Hilton Head Island via **email to:** scholarships@zontahhi.org **no later than March 31st** of the year in which the scholarship will be awarded. Forms may be emailed separately or together.

- **Form 1: Application Form**. This must be filled out completely and have your name typed in the signature line at the bottom of the form (serving as an electronic signature).
- **Form 2: Applicant Statement**. This form, along with your applicant statement, must be accompanied with a resume or list of activities and awards. A list of what is to be included in the Applicant Statement is indicated on the form.
- **Form 3: Guidance Counselor Form**. This form must be completed by your Guidance Counselor and submitted with your school transcript. It may be emailed separately or together along with the rest of the packet to the email address indicated above.
- **Form 4: Letters of Reference**. Applicants must distribute three (3) Letters of Reference forms which need to be completed and emailed separately or together along with the rest of the packet to the email address indicated above.
 - o One reference from a teacher,
 - o One reference from your Z-Club Advisor,
 - o And, one from a person (employer, community leader, etc.) who knows you well and/or has supervised you in some capacity outside of the school environment.

The selection committee will review the applications and **interview** a select number of applicants. **The scholarship winners will be notified in April and should plan to attend the Zonta Club of Hilton Head Island general membership meeting at 5:00 PM on the first Thursday in May to receive their award. Parents and school officials are also welcome.**

For further information or if you have questions, please contact the Scholarship Chair(s), via email at: scholarships@zontahhi.org.

Form 1 – Application

Name: _____ Date: _____

Address: _____

Phone: (Home) _____ (Cell) _____

E-Mail: _____

Name of Parent(s) or Guardian: _____

High School now attending: _____

College or University you plan to attend: _____
(If you are awaiting notification, please list your first two choices)

Anticipated course of study: _____

List the three persons who will be submitting your personal reference forms:

Teacher: _____

Z-Club Advisor: _____

Employer or Community Leader: _____

Applicant understands and agrees that in order to be considered for this scholarship, all required forms and supporting documentation must be submitted on time and in accordance with the application instructions and requirements. Incomplete or ineligible applications received cannot be considered for this scholarship, and those applications will not be contacted. Forms and supporting documentation may be submitted together or separately, but **via email only to:**

scholarships@zontahhi.org

Statement: I have read and accept the rules and regulations for this scholarship competition and agree to accept the decisions of the judges as final. I certify that all information in my application is accurate to the best of my knowledge and that I did not receive assistance in completing the Applicant Statement. I understand that I may be interviewed as a candidate for the scholarship. I consent to the review and release of this application to the appropriate person(s) in the Zonta Club of Hilton Head Island.

Applicant's Electronic Signature _____ Date: _____

Form 2 – Applicant Statement

Name of Applicant: _____ Date: _____

Applicant Statement Requirements:

- Must be neatly **typed** and presented in an organized format.
- Must be at least one full page, but no more than two typed pages long.
- Must include personal, educational and career goals.
- Must include involvement in student and community activities, why you selected these activities, your leadership roles and what you found most valuable about your involvement.
- May include other information you feel is pertinent.

Include your Applicant Statement and resume' or list of activities with this form.

Form 3 - Guidance Counselor Form

_____ has applied for a scholarship award from the Zonta Club of Hilton Head Island. The selection committee requests that you (the Guidance Counselor) complete this form as a part of the application package.

Applicant has been a member of Z-Club for _____ semesters.

Note: If the applicant has not had a Z-Club available to her or if she has transferred to your school, please let us know by completing the following:

Number of years at your school

School previously attended

No Z-Club available prior to transfer

Grade Point Average as of last grading period inclusive of grades 9-12:

Feel free to include additional comments regarding this applicant on a separate typed document and include it with this Form 3.

PLEASE INCLUDE A COPY OF THE APPLICANT'S TRANSCRIPT and email to: scholarships@zontahhi.org no later than March 31st.

For further information or if you have questions, please contact the Scholarship Chair(s) via email at: scholarships@zontahhi.org.

Form 4 - Letter of Reference

_____ is applying for a Zonta Club of Hilton Head Island Foundation Scholarship. The scholarship is awarded to seniors who are members of a high school's Z-Club and who exemplify the attributes of Zonta which are: trustworthiness, honesty, commitment to service and improving the lives of women. Please be specific and candid in your remarks. Your opinions will be treated confidentially.

Please be sure to include the following in your **typed** letter of reference (hand written letters will not be accepted):

- How long have you known the candidate?
- In what capacity do you know the candidate?
- Why do you consider this person deserving of a Zonta Club Foundation Scholarship?
- Describe the candidate's participation in a class or organization in which you supervised the applicant.
- You may include other information you feel is pertinent.

In order to be considered for this scholarship, your letter of reference must be emailed to: scholarships@zontahhi.org no later than March 31st.

For further information or if you have questions, please contact the Scholarship Chair(s), via email at: scholarships@zontahhi.org.